

January
2017

Christiansburg
Aquatic Center Report



Terry Caldwell, Director of Aquatics

- Hosted Christiansburg Elementary School PTA for a school-wide after hour's event.
- CAC employee-wide emergency procedures and facility operations update; including Fire Chief Billy Hanks and Deputy Fire Marshall Curtis Whitt.
- End of year closeout meeting and 17-18 budget preparation
- Destination 2022 review
- Training with public works; water chemistry, pumps, circulation and chemical feeders

Chrystal Jones, Aquatic Supervisor

- Attended the CAC Budget Closeout meeting.
- Helped prepare for annual all staff in-service.
- Assisted with various swim meets
- Prepped for the Adult Learn to Swim classes that started this month.
- Attended a facility pool chemical training session with Harper and Company

Ian Dye, Aquatic Tournaments Supervisor

- Hosted VT GT and KY Swim Meet. 180 swimmers
- Hosted 4 CHS High School Meets. 100-200 swimmers each
- Hosted Conference 24&32 Championship Meet 375 swimmers
- Hosted VT Cincinnati and Rutgers swim meet. 110 swimmers
- Interviewed bus driver candidates.

Scott Coppock, Customer Service Supervisor

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of January.

- Total Memberships Sold:
 - Resident: **36**
 - Non Resident: **42**
- Attendance:
 - Daily Resident Passes: **904**
 - Daily Non-Resident Passes: **1,368**
 - Dry Passes: **342**
 - Members Scanned: **3,479**
 - \$1 Admissions: **34**

Birthday parties & room rentals

- Had **20** birthday parties in January
- Had **6** room rentals in January
- Successfully implanted the “Build Your Own Birthday Party” package, which has become very popular with our patrons (we are currently booked through February and March).
- Finished the quarterly report
- Trained Nikki on further Event Lead responsibilities
- Delegated responsibilities to our intern (party inventory and price research)

Courtney Corriere, Lifeguard Crew Leader

- Lifeguard Interviews
- Continued recruiting and orientations for new hires
- Worked on getting into the high schools to advertise for job openings
- Created a bi-weekly skills program for the lifeguards
- Set into motion a live scenario training for the lifeguards called Green Drills that will use silhouettes, training dummies and live people

Olivia Smith, Program Supervisor

Learn to Swim	25
Homeschool Swim Lessons	6
Adult Learn to Swim	7
Private swim lessons	81, 41 unique
Morning Fit	6, 6 passes
Evening Fit	4, 1 pass
Warm Water Workout	25
Rolling in the Deep	2, 16 passes
Aqua Yoga	3
Early Release Care	7



- In January we hosted 2 classes of homeschool swim lessons. After reviving this program to better meet the needs of the community we are excited to offer it again in February, March, and April. The next session of homeschool swim lessons will begin on February 27.
- I worked with our Virginia Tech marketing/communications intern to establish a marketing plan for our spring break and summer camps. Over the next few months she will create flyers, press releases, slideshows, and other materials to spread the news about our camps.
- I scheduled fitness instructor and swim instructor in-services for the first week of March. At these meetings I will discuss policy updates, review feedback from the all staff in-service in January, and show the blood borne pathogen safety video. The swim instructors will also be required to take a swim test to demonstrate their proficiency in freestyle, backstroke, breast stroke and butterfly.